



## Planning Checklist

How to find the right window covering solution for your home.

Print out this checklist and answer these simple questions to determine your window covering needs. When finished, share the information with your professional designer or retail store associate. If choosing window coverings for more than one room, make as many copies of this page as you need.

In which room is the window located?

- Living Room     Family Room     Dining Room     Kitchen Bathroom     Bedroom
- Nursery     Home Office     Hall/Entry Way

Other \_\_\_\_\_

How will the space you are decorating be used?

- Work     Relaxation     Entertaining     Formal     Informal Dining     Sleeping

Other \_\_\_\_\_

What is the style of décor in room/home?

- Traditional     Contemporary     Country     Casual     Eclectic Don't know

Other \_\_\_\_\_

Which are your favorite colors or patterns? \_\_\_\_\_

\_\_\_\_\_

Do you prefer a fabric window covering?  Yes     No

Are there children or pets in the home?  Yes     No

How many windows/doors are there in the room? \_\_\_\_\_ Windows    \_\_\_\_\_ Doors

Do you want to coordinate window coverings with windows in an adjacent room?    Yes    No

What level of privacy do you desire?     Minimum     Moderate     Maximum

What is window's exposure?     North     South     East     West

How much light control do you need?     Minimum     Moderate     Maximum

Is energy efficiency a concern?     Yes     No

Is ease of cleaning a concern?     Yes     No

Are there interfering factors to consider?

- Window Cranks     Window A/C     Baseboard Heaters     Light Switches     Electrical Sockets
- Crown Moldings     Beams     Chair Rails

Other \_\_\_\_\_

Do you have any specialty shaped windows?     Yes     No

If yes, what shapes? \_\_\_\_\_

What are your window's measurements?

\_\_\_\_\_ "wide x \_\_\_\_\_ "high     Inside Mount     Outside Mount (See Measuring Instructions for help)

Once you've answered these questions, you're ready to start your window treatment purchasing journey!  
We have the right solution for your window covering needs.